

Welcome to the Small Business Centre Vasse

The Systemiser Program My Business Manager Do you feel you're working harder and harder in your business just to keep your head above water? Or maybe your business is growing but you're always stressed out trying to keep up and manage that growth? Business owners who don't have these problems share a common factor: they have proven, reliable and repeatable systems running their businesses.

This isn't an accident. Those business owners know the only way to build and maintain a profitable business that can run itself is through proven systems. Good systems can completely transform your business by:

- Sharpening focus
- Raising productivity
- Improving customer service levels and customer satisfaction
- Increasing sales
- Reducing costs
- Boosting profits
- While cutting your workload and stress levels!

 A New and Easier Way The traditional way of building systems is too complex, cumbersome and time consuming for most small businesses, but at last, there is a new and easier way to overlay winning systems onto your business. In just one day, the Systemiser® program from the Small Business Centre will give you the know-how tools to quickly put into practice the systems your business needs to:

- Market your business more effectively
- Improve customer service levels
- Automate your business processes
- Increase employee productivity
- Boost collaboration within your team
- Create an up-to-date procedures manual for when you sell the business or franchise

 Just One Day! That's It! Whether you've just started in business, or you want to take your established business to the next level, the Systemiser® program is your chance to do something about things, to get organised and take control

No Money Up Front, No Risk What's more, we let you test the Systemiser® in its entirety first, with now money up front, so you can see for yourself if the program is worth your time and investment. If after you've tested it you feel we haven't done our job well, or that the program won't deliver what we say it will, then we'll insist that you don't pay us a single cent. That eliminates any risk for you and puts the pressure on us to deliver results. There's no catch; we simply believe you shouldn't part with a cent if you feel the program won't deliver. What's The Next Step? The next step is to meet with us for thirty minutes and take a free no-obligation look at how the Systemiser® program works. Give us a call at the Small Business Centre on 9754 8555 or email: admin@sbcvasse.asn.au to get the ball rolling. We look forward to transforming your business. Gary Jenkins Manager – Small Business Centre Vasse

Do you have five minutes available to improve your business? Are you having problems with cash flow? Do you need help with knowing what the "true" profits are? Are you looking to grow your business? How would you like to automatically receive a dashboard and/or report every week or month that highlights the state of your business and its cash position? Then My Business Manager is the solution for you! MBM is simple to use, has almost no learning curve and costs less than \$6 per week. Each month, it automatically generates selected dashboards and reports for your business;

- Dashboards tailored to your specific needs
- Executive Summary of results, colour coded to make it easy. red - needs attention, green - looks OK
- Traffic light reports indicating red and green conditions
- Performance against forecast results
- Trends in Revenue, Costs, Profits and Margins
- Comparisons with other periods
- Cash flow Statement showing where the cash has gone
- Key Performance Indicators including:
 - Balance Sheet drivers,
 - Profitability,
 - Liquidity
 - Investment / E

Capital It also produces;

- Forecast Revenue
- Forecast Profit & Loss
- Forecast Balance Sheet
- Forecast Cash flow
- Forecast KPIs
- Detailed budgets
- Business Plans to help you to plan your business and manage the cash flow. No expertise is required. Print the reports and, if you need help, email them to your accountant, advisor or book-keeper. Whatever you do, spend that five minutes today. Take a look at My Business Manager and see how it can help your business. You will be pleased that you did. Go to: www.mbmglobal.com/Public/Home.aspx?ChannelId=1199 to find out more.

SBC Vasse Contact No: (08) 9754 8555 Email: admin@sbcvasse.asn.au

SBC Vasse Contact No: (08) 9754 8555 Email: admin@sbcvasse.asn.au Wherever you are in the Vasse region, from Busselton to Augusta, the Small Business Centre Vasse can assist you to realise your business dreams. Part of a state-wide network, SBC Vasse is community owned and run by a local management committee comprising representatives of the business community and local government. To ensure your success, your business needs to be built on a solid foundation. SBC Vasse can assist you to establish a new business or expand an existing one. We have a wide network of contacts and can provide you with free guidance and referrals on a range of issues relating to the growth and development of your business, including:

- Finance
- Marketing
- Business Planning
- Market Research
- Industry research
- Benchmarking
- Importing / Exporting
- Regulations, permits, licensing
- Human resource management
- Administration
- Policies, systems, procedures
- And much more, whatever your query, don't be shy to ask!

Our recently refurbished meeting room is also available for hire to businesses and community groups for meetings & training sessions.

This air-conditioned meeting room is set out boardroom style and seats up to 10 people. A fixed whiteboard is included and data projector & laptop available for hire.

Rates include a meet and greet service and complimentary beverages, secretarial services also available for a small cost.

Free all day parking is available opposite the Equinox Cafe (Busselton Jetty) a 2-min walk away and free short-term parking is also available in Queen Street.

Contact Administration for rates and more information on 9754 8555 or email: admin@sbcvasse.asn.au